



**KERIO VALLEY DEVELOPMENT  
AUTHORITY**

**TENDER NO.: KVDA/T/16/2019-2020**

**SALE OF MOTOR VEHICLES, MACHINERY/EQUIPMENT,  
SCRAP AND OTHER UNSERVICEABLE STORES.**

**Receipt No.....**

**Tender Reg. No.....**

**CLOSING DATE: TUESDAY 31<sup>ST</sup> MARCH 2020 AT 10.00 AM**

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## SECTION I: INVITATION TO TENDER

Date: 17<sup>th</sup> March, 2020

Reference: **KVDA/T/16/2019-2020**

Tender name: **SALE OF BOARDED MOTOR VEHICLES, MACHINERY/EQUIPMENT AND UNSERVICEABLE STORES**

Kerio Valley Development Authority (KVDA) invites sealed bids from eligible candidates for sale of boarded motor vehicles, machinery/equipment, scrap and unserviceable stores whose specifications are detailed in the Tender Document. These boarded motor vehicles and stores can be viewed during the normal working hours from 9am to 4pm.

Interested eligible candidates may obtain further information and inspect the tender document from the Office of the Supply Chain Management, KVDA Eldoret during normal working hours.

Tender documents containing detailed terms and conditions are obtainable for perusal from the Supplies and Procurement Office, KVDA Plaza Eldoret, 13<sup>th</sup> Floor, during normal working hours upon payment of non-refundable fee of **Kenya Shillings One Thousand only** per set of document, either in cash or Bankers Cheque OR download the same from our website [www.kvda.go.ke](http://www.kvda.go.ke) OR Kenya supplier portal: [www.supplier.treasury.go.ke](http://www.supplier.treasury.go.ke) free of charge.

Bidders will be required to pay in advance a refundable deposit of Ksh.10,000 per vehicle/machinery/equipment. The deposit will be refunded to the unsuccessful bidders

Completed Tender Documents enclosed in plain sealed envelopes, **clearly indicating the title of the tender, tender number and lot, should be deposited in the Tender Box Marked**

‘A’, Situated on 13<sup>th</sup> Floor KVDA Plaza, Eldoret or be addressed to the;

**The Managing Director,  
Kerio Valley Development Authority,  
P.O. BOX 2660-30100  
ELDORET**

**So as to be received on or before Tuesday 31<sup>st</sup> March 2020 at 10.00 AM** Tenders will be opened immediately thereafter at the 14<sup>th</sup> floor boardroom in the presence of the candidates or representatives who choose to attend.

.HSCMS

**For: MANAGING DIRECTOR  
KERIO VALLEY DEVELOPMENT AUTHORITY**

SECTION II - INSTRUCTIONS TO TENDERERS

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## **SECTION II - INSTRUCTION TO TENDERERS**

### **2.1 Eligible Tenderers**

- 2.1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Appendix to instructions to tenderers.
- 2.1.2 Tenderers shall not be under a declaration of ineligibility for corrupt or fraudulent practices
- 2.1.3 The procuring entity's employees, committee members, board members and their relatives (spouse and children) are not eligible to participate in the tender unless where specifically allowed under section 131 of the Act.

### **2.2 Cost of Tendering**

- 2.2.1 The tenderer shall bear all costs associated with the preparation and submission of its tender, and the procuring entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.
- 2.2.2 The price to be charged for the tender document shall be **Kshs.1,000/=**
- 2.2.3 The procuring entity shall allow the tender to review the tender document free of charge before purchase.

### **2.3 The Tender Document**

- 2.3.1 The tender document comprises the documents listed below and any addenda issued in accordance with clause 2.5 of these instructions to tenderers.
  - (i) Invitation to tender
  - (ii) Instructions to tenderers
  - (iii) Schedule of items and price
  - (iv) Conditions of Tender
  - (v) Form of tender
  - (vi) Confidential Business questionnaire Form
  - (vii) Tender Commitment Declaration Form
- 2.3.2 The tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to meet all the requirements of the tender will be at the tenderer's risk and may result in the rejection of its tender.

### **2.4. Clarification of Documents**

- 2.4.1 A prospective tenderer requiring any clarification of the tender document may notify the KVDA in writing or by post at the entity's address indicated in the Invitation for tenders. The KVDA will respond in writing to any request for clarification of the tender documents, which it receives not later than seven (7) days prior to the deadline for the submission of tenders, prescribed by the KVDA. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document.

2.4.2 Clarification of tenders shall be requested by the tenderer to be received by the KVDA not later than 7 days prior to the deadline for submission of tenders.

2.4.3 The KVDA shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

## **2.5 Amendment of Documents**

2.5.1 At any time prior to the deadline for submission of tenders, the KVDA, for any reasons, whether at its own initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendment

2.5.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.

2.5.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the KVDA, at its discretion, may extend the deadline for the submission of tenders.

## **2.6 Tender Prices and Currencies**

2.6.1 The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the items it proposes to purchase under the contract

2.6.2 Prices quoted by the tenderer shall be fixed during the tender validity period and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non responsive and will be rejected

2.6.3 The Price quoted shall be in **Kenya Shillings**.

## **2.7 Tender deposit**

2.7.1 The tenderer shall put a deposit for every item tendered for in the amount indicated in the schedule of items and prices.

2.7.2 Failure to put the required deposit for any item tendered for will lead to disqualification of the bid for the item.

2.7.3 Unsuccessful Tenderer's tender deposit will be discharged or returned as promptly as possible as but not later than Seven (7) days after the expiration of the period of tender validity prescribed by the KVDA.

2.7.4 The successful Tenderer's tender deposit will be credited to his bid price so that it forms part of the amount of the bid and the tender will be required to pay the bid price less the deposit security.

2.7.5 The tender deposit may be forfeited:

(a) if a tenderer withdraws its tender during the period of tender validity specified by the procuring entity.

(b) in the case of a successful tenderer, if the tenderer fails to pay the balance of the bid price.

## **2.8 Validity of Tenders**

2.8.1 Tenders shall remain valid for **90 days** or as specified in the appendix to instruction to tenderers after date of tender opening prescribed by the KVDA, pursuant to paragraph 2.10. Tender valid for a shorter period shall be rejected by the KVDA as non responsive.

2.8.2 In exceptional circumstances, the KVDA may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender deposit provided under paragraph 2.7 shall also be suitably extended. A tenderer may refuse the request without forfeiting its tender deposit. A tenderer granting the request will not be required nor permitted to modify its tender.

## **2.9 Viewing of Tender Items**

2.9.1 Prospective bidders are advised to view the vehicles, machinery/equipment in liaison with the KVDA before they bid for each lot. This will enable them to arrive at the most reasonable and competitive bids. Bids are based on "**AS WHERE IS CONDITION**" and the conditions of the items are not warranted by the seller.

## **2.10 Sealing and Marking of Tenders**

2.10.1 The tenderer shall seal the tender and mark it with the Tender number and name of the tender and "**DO NOT OPEN BEFORE TUESDAY 31<sup>ST</sup> MARCH, 2020 at 10.00 a.m.**"

## **2.11 Deadline for Submission of Tenders**

2.11.1. Tenders must be received by the KVDA at the address specified not later **TUESDAY 31<sup>ST</sup> MARCH 2020 AT 10.00 A.M.**

2.11.2 The KVDA may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5. in which case all rights and obligations of the KVDA and tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

## **2.12 Modifications And Withdrawals Of Tenders**

### **2.12.1 Modification of tenders**

2.12.1.1 The tenderer may modify or withdraw its tender after the tender's submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the KVDA prior to the deadline prescribed for submission of tenders.

2.12.1.2 The Tenderer's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.5.1. A withdrawal notice may also be sent by fax but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.

2.12.1.3 No tender may be modified after the deadline for submission of tenders

### **2.12.2 Withdrawals of tenders**

**2.12.1.1** No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer. Withdrawal of a tender during this interval may result in the tenderer's forfeiture of its tender deposit, pursuant to paragraph 2.7.5

### **2.13 Opening of Tenders**

**2.13.1** The KVDA will open all tenders in the presence of tenderers' representatives who choose to attend on **TUESDAY 31<sup>ST</sup> MARCH 2020 AT 10.00 A.M.**, and in the location specified in the invitation to tender.

The tenderers or representatives who are present shall sign a register evidencing their attendance.

**2.13.2** The tenderers' names, tender modifications or withdrawals, tender prices, and the presence or absence of requisite tender deposit and such other details as the Procuring entity, at its discretion, may consider appropriate, will be announced at the opening.

**2.13.3** The KVDA will prepare minutes of the tender opening.

### **2.14 Clarification of tenders**

**2.14.1** To assist in the examination, evaluation and comparison of tenders the KVDA may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

**2.14.2** Any effort by the tenderer to influence the KVDA in the KVDA's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

### **2.15 Evaluation and Comparison of Tenders**

**2.15.1** The KVDA will examine the tenders to determine whether they are complete, whether any computation errors have been made, whether required deposits have been furnished, whether documents have been properly signed and whether the tenders are generally in order. After examination, a tender that will be determined to be substantially non responsive, will be rejected by the KVDA.

**2.15.2** The KVDA will evaluate and compare the tenders, which have been determined to be substantially responsive.

**2.15.3** The tender evaluation committee shall evaluate the tender within **30 days** of the validity period from the date of opening the tender.

### **2.16 Award Criteria**



2.16.1 The KVDA will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the **highest evaluated tender**, subject to the reserve price.

**2.17 Notification of Award**

2.17.2 The KVDA will notify the successful tenderer in writing that its tender has been accepted.

2.17.3 Simultaneously the other tenderers shall be notified that their tenders have been unsuccessful.

**2.18 Contacting the Procuring entity**

2.18.1 No tenderer shall contact the KVDA on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

2.18.2 Any effort by a tenderer to influence the KVDA in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the tenderer’s tender.

**Appendix to Instructions to tenderers.**

The following information for sale of boarded Motor Vehicles shall complement, supplement or amend the provisions of the instructions to tenderers. Whenever there is a conflict between the provisions of the instructions to tenderers and the provisions of the Appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers.

Instructions to Tenderers Reference	<i>Particulars of appendix to Instructions to tenderers</i>
2.1.1	<i>Indicate eligible tenderers: <b>Kenya Citizens</b></i>
2.8.1	<i>Indicate tender validity: <b>90 Days</b></i>

**SECTION III - SCHEDULE OF ITEMS AND PRICES**

**LOT A: MOTOR VEHICLES AND MOTOR BIKES**

<b>No</b>	<b>Item Description</b>	<b>Unit of Issue</b>	<b>Qty</b>	<b>Date of acquisition</b>	<b>Reserve Price</b>	<b>Condition</b>	<b>Location:</b>	<b>quote Price</b>
1.	Pajero intercooler KAD 857X V4YWN Diesel	No	1	1994	480,493	Grounded	Weiwei	
2.	Toyota D/C Pick up KXY 713 YN67 Petrol	No	1	1986	47,520	Grounded	Kabarnet	
3.	Toyota D/C Pick up KAN 967U LN 166 Diesel 4WD	No	1	2003	259,158	unserviceable	Eldoret	
4.	Toyota D/C Pick up KCD 426S LN 1166 Diesel	No	1	1999	216,000	Grounded	Eldoret Work shop	
5.	Toyota Pick-up KBB 179S TGN15R Petrol 2WD	No	1	2003	262,496	Grounded	Eldoret	
6.	Isuzu Mini-Bus KAN 979U NQR 66 Diesel	No	1	2003	404,635	Unserviceable	Eldoret Work shop	
7.	Toyota D/C Pick up KYZ 654 YN67 Petrol	No	1	1988	50,400	Grounded	Weiwei	
8.	Toyota Pick-Up YN85 KAG 066F	No	1	1996	170,400	Grounded	Wei wei	
9.	Yamaha DT 100cc KAB 622B	No	1		5,300	Grounded	Weiwei	

**Bidder** \_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

**Date** \_\_\_\_\_

**LOT B: HEAVY MACHINERY, TRACTORS AND FARM IMPLEMENTS**

<b>No</b>	<b>Item Description</b>	<b>Unit of Issue</b>	<b>Qty</b>	<b>Date of acquisition</b>	<b>Reserve Price</b>	<b>Condition</b>	<b>Location</b>	<b>Quoted unit price</b>	<b>Total price</b>
1.	Iseki Tractor 9000 4WD Diesel KZX 381	No	1	1990	71,950	Boarded	Samburu		
2.	International Tractor KAA 706P B0131177	No	1	1989	63,800	Boarded	Weiwei		
3.	Iseki Tractor 9000 4WD KZX 383	No	1	1990	71,950	Boarded	Chemeron		
4.	Bulldozer (Komatsu) KZX 384 D65A-7 Diesel	No	1	1990	227,985	Boarded	Etyo Iten		
5.	Bulldozer (Komatsu) KWU 563 D65E-8 Diesel	No	1	1985	105,394	Boarded	Arror		
6.	Crawler Tractor (Caterpillar) KZX 680 D3 Diesel	No	1	1989	128,715	Boarded	Tot		
7.	Crawler Tractor (Caterpillar) KZX 682 D3 Diesel	No	1	1989	128,715	Boarded	Arror		
8.	Trailer 5 Tonnes	No	1		30,000	Boarded	Weiwei		
9.	Maize Sheller Tractor driven	No	1		10,000	Boarded	Weiwei		
10.	4Row Planter Pneumatic	No	1		10,000	Boarded	Weiwei		
11.	Water Pump V6130	No	1		3,000	Boarded	Weiwei		
12.	Boom	No	1		3,000	Boarded	Weiwei		

	sprayer Same Tract								
13.	Mosa Welding Machine	No	1		5,000	Boarded	Weiwei		
14.	Generator	No	1		5,000	Boarded	Weiwei		
15.	Hay Mower Ndume	No	1		10,000	Boarded	Chemero n		
16.	Baldan Plough 3 disc	No	1		10,000	Boarded	Chemero n		
17.	Harrow Plough 6disc	No	1		10,000	Boarded	Chemero n		
18.	Motorized Engine (for Boat) 25 Enduro- Yamaha	No	2		1,000	Boarded	Eldoret		
19.	Maize Sheller Tractor driven	No	1		3,000	Grounded	Eldoret		
20.	4Row Planter Pneumatic	No	1		3,000	Grounded	Eldoret		
21.	Generator	No	1		5,000	Grounded	Eldoret		

**Bidder** \_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

**Date** \_\_\_\_\_

**LOT C. ASSORTED SCRAP**

<b>No</b>	<b>Item Description</b>	<b>Unit of Issue</b>	<b>Qty</b>	<b>Date of acquisition</b>	<b>Reserve Price</b>	<b>Condition</b>	<b>Location</b>	<b>Purchase Unit Price</b>	<b>Purchase Total Price</b>
1	Assorted lift scrap parts, worn out vehicles, tractors, plants parts, spares and others approximately 8000kgs ( to be weighted to ascertain actual quantity)	Kg.	Varied		30/=	Kvda Workshop			

**Bidder** \_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

**Date** \_\_\_\_\_

**LOT D. COMPUTER, ACCESSORIES AND OFFICE EQUIPMENT**

<b>No</b>	<b>Item Description</b>	<b>Unit of Issue</b>	<b>Qty</b>	<b>Date of acquisition</b>	<b>Reserve Price</b>	<b>Condition</b>	<b>Location</b>	<b>Purchase Unit Price</b>	<b>Purchase Total Price</b>
1.	System Unit (CPU)	No.	16		<b>500</b>	Unserviceable	Eldoret		
2.	UPS	No.	8		<b>100</b>	Unserviceable	Eldoret		
3.	Printer	No.	6		<b>500</b>	Unserviceable	Eldoret		
4.	Book shelf	No.	3		<b>500</b>	Good	Eldoret		
5.	Reception barrier	No.	1		<b>500</b>	Good	Eldoret		
6.	Office tables	No.	15		<b>1000</b>	Good	Eldoret		
7.	Office chair	No.	54		<b>300</b>	Good	Eldoret		
8.	Cabinet	No.	2		<b>2,000</b>	Good	Eldoret		
9.	Computer Monitors	No.	8		<b>100</b>	Unserviceable	Eldoret		
10.	Solar battery	No.	8		<b>300</b>	Good	Eldoret		
11.	Steel desk	No.	1		<b>1000</b>	Good	Eldoret		

12.	Reception chair	No.	4		<b>300</b>	Worn out	Eldoret		
13.	Reception table	No.	1		<b>300</b>	Good	Eldoret		
14.	Block board	No.	14		<b>500</b>	good	Eldoret		
15.	Sofa set	No.	3		<b>2,000</b>	Worn out	Eldoret		
16.	Sirikwa chair	No.	1		<b>500</b>	Worn out	Eldoret		
17.	File shelf	No.	1		<b>200</b>	Worn out	Eldoret		
18.	Office desk	No.	9		<b>300</b>	Repairable	Eldoret		
19.	Side board	No.	1		<b>400</b>	Repairable	Eldoret		
20.	Computer CPU	No.	11		<b>500</b>	Unserviceable	Eldoret		
21.	Solar Lantern	No	8		<b>500</b>	Good	Eldoret		
22.	Printer	No.	1		<b>500</b>	Unserviceable	Eldoret		
23.	Suggestion box	No.	1		<b>100</b>	Repairable	Eldoret		
24.	Reception desk	No.	3		<b>500</b>	Repairable	Eldoret		
25.	Telephone head	No.	6		<b>100</b>	Serviceable	Eldoret		
26.	Executive chair	No.	3		<b>500</b>	Repairable	Eldoret		
27.	Stove	No.	1		<b>100</b>	Worn out	Eldoret		
28.	Partitions	No.	11		<b>50</b>	Worn out	Eldoret		
29.	Door frame	No.	5		<b>200</b>	Worn out	Eldoret		
30.	Glass door	No.	6		<b>200</b>	Broken	Eldoret		
31.	PVC pipes	No.	18		<b>100</b>	Worn out	Eldoret		
32.	Key board	No.	5		<b>50</b>	Worn out	Eldoret		
33.	ETR machine	No.	1		<b>100</b>	Worn out	Eldoret		
34.	Flush door	No.	2		<b>1000</b>	Worn out	Eldoret		
35.	Wooden cabinet	No.	2		<b>1000</b>	Repairable	Eldoret		
36.	Type writer	No.	2		<b>200</b>	Worn out	Eldoret		
37.	Wooden door	No.	2		<b>1000</b>	Repairable	Eldoret		
38.	Photocopy machine	No.	2		<b>2000</b>	Worn out	Eldoret		
39.	Assorted wooden door frames				<b>100</b>	Unserviceable	Eldoret		
40.	Wooden door shutter Assorted				<b>100</b>	Unserviceable	Eldoret		
41.	Tv set (Sony)				<b>2,000</b>	Good	Eldoret		
42.	Kyocera Printer	No	1		<b>2,000</b>	Worn Out	Eldoret		
43.	HP Printer	No	1		<b>2,000</b>	Worn Out	Eldoret		
44.	Giant Stapler	No	1		<b>100</b>	Worn out	Eldoret		

**Bidder** \_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

**Date** \_\_\_\_\_

**LOT E: TYRES (Total lot Selling price 200,000)**

No	Item Description	Unit of Issue	Qty	Date of acquisition	Reserve Price	Condition	Location	Purchase Lot Price	Purchase Total Price
1.	Tyres Assorted	No.	300	Worn out		Worn out	Eldoret	Total lot Selling price 200,000	

Bidder \_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

Date \_\_\_\_\_

**LOT F: ASSORTED SURPLUS PLANTS AND SPARES (total selling price lot 250,000)**

NO	ITEM DESCRIPTION	UNIT OF ISSUE	PHYSICAL BALANCE	Condition	Location	Total Purchase Lot Price	Total Purchase Price
1.	Back up ring		3	Surplus	Eldoret	total selling price lot 250,000)	
2.	Bearing		1	Surplus	Eldoret		
3.	Body air best 6T 7159		15	Surplus	Eldoret		
4.	Bolts		1111	Surplus	Eldoret		
5.	Break seal		1	Surplus	Eldoret		
6.	Breathing Assay 850248 Total		6	Surplus	Eldoret		
7.	Brush Total		6	Surplus	Eldoret		
8.	Bulb Total		30	Surplus	Eldoret		
9.	Bushing Total		19	Surplus	Eldoret		
10.	Cap KD 147952-0353 Total		1	Surplus	Eldoret		
11.	Cartridge Total		2	Surplus	Eldoret		
12.	Clamp 7A 42668 Total		7	Surplus	Eldoret		
13.	Clips Total		2	Surplus	Eldoret		

14.	Coupler A Cat Total		3	Surplus	Eldoret		
15.	Cover Assay Total		2	Surplus	Eldoret		
16.	Crevice seal 6136-21-2220 Total		6	Surplus	Eldoret		
17.	Disc 5K 5611 Total		68	Surplus	Eldoret		
18.	Disc cat Total		6	Surplus	Eldoret		
19.	Dividers 9L 5981 Total		3	Surplus	Eldoret		
20.	Dust seal Total		14	Surplus	Eldoret		
21.	Filter Element Total		11	Surplus	Eldoret		
22.	Fitting 07020-00900 Total		10	Surplus	Eldoret		
23.	Floating seal 141-30-00616 Total		5	Surplus	Eldoret		
24.	Fuse Box 08043-16000 Total		1	Surplus	Eldoret		
25.	Gasket Total		121	Surplus	Eldoret		
26.	Gauge temperature Total		2	Surplus	Eldoret		
27.	Gear 6206-31-4292 Total		1	Surplus	Eldoret		
28.	Grommet Total		7	Surplus	Eldoret		
29.	Guard Assay 4W 7655 Total		4	Surplus	Eldoret		
30.	Hardware kit 8T 97-01 Total		1	Surplus	Eldoret		
31.	Heater Signal Total		1	Surplus	Eldoret		
32.	Hose Total		60	Surplus	Eldoret		
33.	Hub 7C 01 Total		1	Surplus	Eldoret		
34.	Hydraulic pipe (Back shot) Total		1	Surplus	Eldoret		
35.	Hydraulic pump seal kit Total		1	Surplus	Eldoret		
36.	Hydraulic system hose Total		2	Surplus	Eldoret		
37.	Hydraulic system O ring 07000-12055 Total		1	Surplus	Eldoret		
38.	Indicator Total		6	Surplus	Eldoret		
39.	Insert 9N 2637/2N 8943 Total		29	Surplus	Eldoret		
40.	Intake valve 6204-		1	Surplus	Eldoret		



	41-4210 Total						
41.	Iron pipe Total		5	Surplus	Eldoret		
42.	Master link Total		2	Surplus	Eldoret		
43.	Metal 6136-28-8050 Total		1	Surplus	Eldoret		
44.	Metal KD 723351-0140 Total		1	Surplus	Eldoret		
45.	Metal KD1 23351-0140 Total		1	Surplus	Eldoret		
46.	Nuts Total		979	Surplus	Eldoret		
47.	O ring Total		141	Surplus	Eldoret		
48.	Oil gauge Total		2	Surplus	Eldoret		
49.	Oil seal Total		5	Surplus	Eldoret		
50.	Pack up ring Total		3	Surplus	Eldoret		
51.	Packing Total		30	Surplus	Eldoret		
52.	Pad kit 419-43-05210 Total		1	Surplus	Eldoret		
53.	Pin 423-43-15750 Total		1	Surplus	Eldoret		
54.	Pin 1M 4980 Total		8	Surplus	Eldoret		
55.	Pins assorted Total		4	Surplus	Eldoret		
56.	Piston ring 6137-312040 Total		1	Surplus	Eldoret		
57.	Piston ring Assay 6207-39-2200 Total		1	Surplus	Eldoret		
58.	Plate Total		6	Surplus	Eldoret		
59.	Plough frame Total		1	Surplus	Eldoret		
60.	Plug Total		48	Surplus	Eldoret		
61.	Pump Assay KE ND 092130-0220 Total		1	Surplus	Eldoret		
62.	Ring Total		4	Surplus	Eldoret		
63.	Rod 6136-42-3120 Total		5	Surplus	Eldoret		
64.	Rubber 6150-11-88-20 Total		6	Surplus	Eldoret		
65.	Screen 9W 0700 Total		2	Surplus	Eldoret		
66.	Seal Total		93	Surplus	Eldoret		
67.	Seat Total		12	Surplus	Eldoret		
68.	Service kit 417-43-05100		2	Surplus	Eldoret		
69.	Shim Total		66	Surplus	Eldoret		

70.	Shoe com Total		77	Surplus	Eldoret		
71.	Sleeves N 0090160-0060 Total		6	Surplus	Eldoret		
72.	Snap ring Total		6	Surplus	Eldoret		
73.	Spacer Total		117	Surplus	Eldoret		
74.	Spring ND 0901036-6660 Total		1	Surplus	Eldoret		
75.	Springs W 4259 Total		18	Surplus	Eldoret		
76.	Switch Total		7	Surplus	Eldoret		
77.	Tappets 6136-42-2110 Total		1	Surplus	Eldoret		
78.	Tensor 175-49-22180 Total		1	Surplus	Eldoret		
79.	Terminal K 8T 9688 Total		3	Surplus	Eldoret		
80.	Thermostat Total		6	Surplus	Eldoret		
81.	Tips Total		16	Surplus	Eldoret		
82.	Tooth 110-86-12380 Total		16	Surplus	Eldoret		
83.	Tubes 07270-20490 Total		1	Surplus	Eldoret		
84.	Turbo repair kit Total		1	Surplus	Eldoret		
85.	V – Belt Cat 6L 7955 Total		2	Surplus	Eldoret		
86.	Valve Total		49	Surplus	Eldoret		
87.	V-belt KE 04121-22275 Total		2	Surplus	Eldoret		
88.	Washer Total		27	Surplus	Eldoret		
89.	Wear ring Total		4	Surplus	Eldoret		

Bidder \_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

Date \_\_\_\_\_

**LOT G: Plant spare parts**

No	Item Description	Unit Of Issue	Physical Balance	Condition	Location	Reserve Unit Price	Total Purchase Price
1	Core 2W 5536-X Total	No.	7	surplus	Eldoret	5,000	
2	Hub 7C 01 Total	No.	1	Surplus	Eldoret	5,000	
3	Heavy duty spanner Total		7	Surplus	Eldoret	500	
4	Tips Total	No.	16	Surplus	Eldoret	500	
5	Edge bit Total	No.	9	Surplus	Eldoret	5,000	
7	Harrow dozer Total	No.	4	Surplus	Eldoret	1,000	
8	Lift arm cylinder hose Total	No.	2	Surplus	Eldoret	5,000	
9	Radiator Assay 41703-11210	No.	1	Surplus	Eldoret	3,000	
10	Rollers 3T-43531-653609 Total	No.	20	Surplus	Eldoret	2,500	

**Bidder** \_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

**Date** \_\_\_\_\_

**SECTION IV - CONDITIONS OF TENDER**

- 4.1 A tenderer may tender for each item or each lot and may tender for as many items or lots as he/she wishes.
- 4.2 A tenderer will pay a deposit in advance before the closing date of the tender for each item or lot tendered for as indicated in the schedule of items and prices.
- 4.3 Tenderers who will be awarded contracts will be required to pay for the items **within 14 days of the letter of offer**, failure to which the contract award will be cancelled and the deposit forfeited. If there is an administrative review, the review procedures shall be followed.
- 4.4 Tenderers who will not be awarded contracts will be refunded the deposits **fourteen (14) days** after notification of the communication of the contract awards.
- 4.5 Tenderers will be required to collect the items they have paid for within **seven (7) days** after making the payment failure to which **storage charges will be charged** as indicated in the appendix to Conditions of tender.
- 4.6 The KVDA will retain confidential reserve prices for all the items. Items tendered for below the reserve price will be retained by the procuring entity.

**Appendix to Conditions of Tender**

The following information for sale of boarded Motor Vehicles shall complement, supplement, or amend, the provisions of the conditions of the tender. Whenever there is a conflict between the provisions of the conditions of tender and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the conditions of tender.

Conditions of tender reference	<i>Particulars of the appendix to Conditions of tender</i>
4.5	<i>Indicate storage charge:</i>
	<b>KSH. 500 PER DAY FOR ALL ITEMS AS PER LOT</b>

**SECTION V: STANDARD FORMS**

**Notes on Standard Forms**

5.1 The form of tender, and the tender deposit commitment declaration form, must be completed by the tenderers and returned with the tender. Failure to complete any of these forms will lead to the disqualification of the tenderer.

**5.1 Form of Tender**

Date: \_\_\_\_\_

Tender No. **KVDA/T/16/2019-2020**

To: MD  
KERIO VALLEY DEVELOPMENT AUTHORITY  
P.O BOX 2660-30100  
ELDORET

Gentlemen and/or Ladies:

1. Having examined the tender documents including Addenda. Nos. .... [insert numbers]. The receipt of which is hereby duly acknowledged, we the undersigned, offer to purchase and collect all the items offered to us in conformity with the said tender documents for the sum of ..... [total tender amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

2. We undertake, if our Tender is accepted, to pay for and collect the items in accordance with the requirements of the tender.

3. We agree to abide by the tender for a period of .....[number] days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

4. We understand that you are not bound to accept the highest or any tender that you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[In the capacity of]

## 5.2 Confidential business questionnaire form

### REPUBLIC OF KENYA CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part I and either Part 2 (a), 2 (b) or 2 (c) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this form

<p><i>Part I- General :</i></p> <p>Business Name .....</p> <p>Location of business premises.....</p> <p>Plot No. .... Street/Road.....</p> <p>Postal Address.....Tel. No.....</p> <p>Nature of business.....</p> <p>Current Trade License No.....Expiring date.....</p> <p>Maximum value of business which you can handle at any one time : K£.....</p> <p>Name of your bankers.....Branch .....</p>																									
<input type="checkbox"/>	<p><b><i>Part 2 (a) – Sole Proprietor</i></b></p> <p>Your name in full.....Age.....</p> <p>Nationality.....Country of origin.....</p> <p>*Citizenship details.....</p>																								
<input type="checkbox"/>	<p><b><i>Part 2 (b) Partnership</i></b></p> <p>Given details of partners as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><i>Name</i></th> <th style="text-align: center;"><i>Nationality</i></th> <th style="text-align: center;"><i>Citizenship Details</i></th> <th style="text-align: center;"><i>Shares</i></th> </tr> </thead> <tbody> <tr><td>.....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>.....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>.....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>.....</td><td>.....</td><td>.....</td><td>.....</td></tr> </tbody> </table>	<i>Name</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>Shares</i>	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....	.....				
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<input type="checkbox"/>	<p><b><i>Part 2 (c) – Registered Company:</i></b></p> <p>Private or Public.....</p> <p>State the nominal and issued capital of company-</p> <p style="padding-left: 20px;">Nominal K£.....</p> <p style="padding-left: 20px;">Issued K£.....</p> <p>Given details of all directors as follows:-</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><i>Name</i></th> <th style="text-align: center;"><i>Nationality</i></th> <th style="text-align: center;"><i>Citizenship Details</i></th> <th style="text-align: center;"><i>Shares</i></th> </tr> </thead> <tbody> <tr><td>1. ....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>2. ....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>3. ....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>4. ....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>5. ....</td><td>.....</td><td>.....</td><td>.....</td></tr> </tbody> </table>	<i>Name</i>	<i>Nationality</i>	<i>Citizenship Details</i>	<i>Shares</i>	1. ....	.....	.....	.....	2. ....	.....	.....	.....	3. ....	.....	.....	.....	4. ....	.....	.....	.....	5. ....	.....	.....	.....
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2. ....	.....	.....	.....																						
3. ....	.....	.....	.....																						
4. ....	.....	.....	.....																						
5. ....	.....	.....	.....																						
<p>Date .....Signature of Candidate.....</p>																									

\*if Kenya Citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or Registration.

### 5.3 Tender deposit commitment Declaration Form

**Tender No. KVDA/T/16/2019-2020**

\*As indicated in the schedule of items and prices, we do confirm that we have put deposits for the items tendered for as supported by the attached copies of receipts as follows:-

**LOT A-MOTOR VEHICLES & BIKE**

<b>ITEM No.</b>	<b>ITEM DESCRIPTION</b>	<b>DEPOSIT (KSHS)</b>	<b>RECEIPT NO.</b>	<b>DATE OF RECEIPT</b>
1.	Pajero intercooler KAD 857X V4YWN Diesel			
2.	Toyota D/C Pick up KXY 713 YN67 Petrol			
3.	Toyota D/C Pick up KAN 967U LN 166 Diesel 4WD			
4.	Toyota D/C Pick up KCD 426S LN 1166 Diesel			
5.	Toyota Pick-up KBB 179S TGN15R Petrol 2WD			
6.	Isuzu Mini-Bus KAN 979U NQR 66 Diesel			
7.	Toyota D/C Pick up KYZ 654 YN67 Petrol			
8.	Toyota Pick-Up YN85 KAG 066F			
9.	Yamaha DT 100cc KAB 622B			

**Tenderer**

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Signature)

*Date* \_\_\_\_\_

**LOT B- HEAVY MACHINERY, TRACTORS AND FARM IMPLEMENTS**

<b>ITEM No.</b>	<b>ITEM DESCRIPTION</b>	<b>RECEIPT NO.</b>	<b>DATE OF RECEIPT</b>
1.	Iseki Tractor 9000 4WD Diesel KZX 381		
2.	International Tractor KAA 706P B0131177		
3.	Iseki Tractor 9000 4WD KZX 383		
4.	Bulldozer (Komatsu) KZX 384		
5.	Bulldozer (Komatsu) KWU 563		
6.	Crawler Tractor (Caterpillar) KZX 680 D3 Diesel		
7.	Crawler Tractor (Caterpillar) KZX 682 D3 Diesel		
8.	Trailer 5 Tonnes		
9.	Maize Sheller Tractor driven		
10.	4Row Planter Pneumatic		
11.	Water Pump V6130		
12.	Boom sprayer Same Tract		
13.	Mosa Welding Machine		
14.	Generator		
15.	Hay Mower Ndume		
16.	Baldan Plough 3 disc		
17.	Harrow Plough 6disc		
18.	Motorized Engine (for Boat) 25 Enduro-Yamaha		

**Tenderer** \_\_\_\_\_

**(Name)**

\_\_\_\_\_  
**(Signature)**

**Date** \_\_\_\_\_



**LOT C- SCRAP METALS**

<b>ITEM No.</b>	<b>ITEM DESCRIPTION</b>	<b>RECEIPT NO.</b>	<b>DATE OF RECEIPT</b>
1			

**Tenderer**

\_\_\_\_\_

**(Name)**

\_\_\_\_\_

**(Signature)**

*Date* \_\_\_\_\_

**LOT IV-UNSERVICEABLE STORES**

<b>LOT No.</b>	<b>ITEM DESCRIPTION</b>	<b>RECEIPT NO.</b>	<b>DATE OF RECEIPT</b>

**Tenderer**

\_\_\_\_\_

**(Name)**

\_\_\_\_\_

**(Signature)**

*Date* \_\_\_\_\_

